



Credit Bureau Collections

Credit Bureau Collections Ltd.
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LANDLORD/TENANT COLLECTION ASSIGNMENT FORM

TENANTS: _1) _____

_____2) _____

CO-SIGNERS: _____

Present/Prev
ADDRESS: _____

S.I.N. #'S _1) _____ 2) _____

DATE OF BIRTH: _1) _____ 2) _____

EMPLOYMENT: 1) _____ 2) _____

RESIDENCE PHONE: _____ WORK PHONES: _____

DATE MOVED OUT/DATE OF EVICTION: _____

RENT OWING: _____ DAMAGES: _____ TOTAL: _____

AMOUNT OF TRIBUNAL ORDER: _____

PAYMENTS SINCE TRIBUNAL ORDER: _____ Interest @ _____ as of _____

Please enclose a copy of the lease and a copy of the tribunal judgement if applicable.

Terms and Conditions: Regular Commission will be billed at the prevailing rates and/or deducted from funds available. The landlord agrees to report immediately every payment made directly to their office. Commission applies to debtor payments made to the agency or the creditor. Court costs are charged to the landlord over and above commission and disbursements are recovered from the tenant upon collection commission free. Court action will not commence without the written authorization of the landlord. A 10% fee will be charged if an account is withdrawn and must be paid to the Agency prior to releasing the account. The Agency, under this agreement, has power of attorney to endorse all cheques received by the agency that are made payable to the landlord. The landlord has obtained consent from the tenant to collect, use, retain, and disclose personal information for the purposes of collecting the above account(s) and hereby authorizes Credit Bureau Collections Ltd. to use this information to assist in the collection effort. The landlord acknowledges that it has been provided with a Client Handbook. Payments received by the landlord and not reported to the agency within 7 days will be subject to higher commission. The undersigned has read and agrees to these terms & conditions.

Name of Landlord Signature Date

Address City Prov Postal

(_____) _____
Phone Fax Email